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*Reports 3*

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Assistant to DCI

Document No. 058

25 February 1955

Director of Training

NO CHANGE in Class. ☐

☐ DECLASSIFIED

Class. CHANGED TO: TS S ☒

DDA Memo, 4 Apr 77

Weekly Summary Report

Auth: DDA REG. 77/1763

Date: 31/01/78 By: 008

1. The Intelligence School, Office of Training, and representatives of the Office of Research and Reports (ORR) are engaged in joint planning to meet an ORR requirement for a specialized course of instruction for approximately 300 ORR intelligence analysts. The proposed course, of two to three weeks duration, full-time, is intended to deal with understanding of the use and potential of special source materials in the presentation of ORR reports and estimates.

2. The Far East Division, DD/P, has requested the Office of Training to provide a special briefing consisting of approximately ten lectures on Communism and Communist Party activities for three officers of the [REDACTED] between 21 March and 1 April 1955.

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3. The Office of Training presented lectures on the mission, organization and functions of the Agency at the Air Command and Staff School and at the Strategic Intelligence School on 11 and 14 February, respectively.

4. The objectives and methods in current training programs for management and supervision were discussed by the Chief, Management Staff, the Director of Training and members of his staff. The Chief, Management Staff, agreed to deliver a lecture in the Basic Management course.

5. The Training Officer, Near East and Africa Division, DD/P, will audit the Induction Course of the Basic School with a view toward determining its suitability for returnees of his division. Similar invitations have been extended to other DD/P area divisions.

6. Official word has just been received that the Air Force has promulgated a regulation, now in process of being printed, to the effect that all candidates for the Officer Candidate School

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10. A preliminary analysis of the 173 Fitness Report questionnaires that have been received suggests three conclusions: (1) there are questions on the Report which will need changing; (2) there is no overwhelming objection among supervisors to the Report as it stands; and (3) an opinion held by the Assessment and Evaluation Staff, OTR, is confirmed, namely, that it is impossible to find a question that will not be objected to by someone. The results recorded to date must be considered tentative until a number of Fitness Reports and questionnaires sufficient to warrant a really thorough analysis have been received.

SIGNED

MATTHEW BAIRD

MB:ep (2/25/55)

cc: DD/P  
DD/I  
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